

Section 4

Wiltshire Council

Where everybody matters

Reference no

Log no

For office use

Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)
Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group	
Name of organisation	SEGEHILL VILLAGE HALL
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2. Your project	
Project Title/Name	RE-DECORATING OF HALL
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	TO PAINT THE INSIDE OF THE VILLAGE HALL, TO ATTRACT MORE PEOPLE TO HIRE IT, TO KEEP A VENUE IN THE LOCAL COMMUNITY.
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	SOUTHERN LOCALITY SOUTH WEST WILTSHIRE AREA BOARD
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: APRIL	Year: 2011
A - Total income:	£ 711.50	
B - Minus total expenditure:	£ 444.16	
Surplus/deficit for year: (A minus B)	£ 32.66 -	
Free reserves currently held:	£ 500.00	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a full breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
PAINT	81.55	Own fundraising/reserves		£
SCAFFOLD HIRE	96.00			£
HIRE OF SAWER	142.80	Parish/town council		£
WAX SHEETS	—			£
BRUSHES + ROLLER, SPIRIT	54.49	Trusts/foundations		£
HUMIDIFIER	94.90			£
GLOSS PAINT FOR DOORS	25.50	In kind		£
VARNISH	146.78			£
NEW TABLES & CHAIRS (5 TABLES & 18 CHAIRS)	347.10	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£	Total Project Income		£
Total project income B	£ 0			
Total project expenditure A	£ 989.21			
Project shortfall A – B	£ 989.21			
Grant sought from Wiltshire Council Area Board	£ 989.21			
Bank Details	HSBC -			
Please give the name of the organisations' bank account e.g. Barclays	HSBC - SHAFTESBURY			
Please give the title name of the organisations' bank account e.g. current	CURRENT			

6. Supporting Information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
 - Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

13th JAN 2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

